

Title (Verdana 14, bold)

AUTHOR¹, AUTHOR² (CALIBRI 11, SMALL CAPS)

¹Affiliation, address, e-mail address (Calibri, body text, 10)

²Affiliation, address, e-mail address (Calibri, body text, 10)

Text: (Calibri, 11, space, 1.2; page settings: all margins: 1.5 cm, bounding (internal) margin 1 cm), max. 6 pages including figures, photos and references.

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Sed ut perspiciatis unde omnis iste natus error sit voluptatem accusantium doloremque laudantium, totam rem aperiam, eaque ipsa quae ab illo inventore veritatis et quasi architecto beatae vitae dicta sunt explicabo. Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni dolores eos qui ratione voluptatem sequi nesciunt. Neque porro quisquam est, qui dolorem ipsum quia dolor sit amet, consectetur, adipisci velit, sed quia non numquam eius modi tempora incidunt ut labore et dolore magnam aliquam quaerat voluptatem. Ut enim ad minima veniam, quis nostrum exercitationem ullam corporis suscipit laboriosam, nisi ut aliquid ex ea commodi consequatur? Quis autem vel eum iure reprehenderit qui in ea voluptate velit esse quam nihil molestiae consequatur, vel illum qui dolorem eum fugiat quo voluptas nulla pariatur?

Text (Smith 1881). Text (Kowalski et al. 1935). Text (All results are shown in Figure 1.



Fig. 1. Calibri 10. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Proin nibh augue, suscipit a, scelerisque sed, lacinia in, mi. Cras vel lorem. Etiam pellentesque aliquet tellus.

Figures in resolution 300 dpi (color or greyscale), 600 dpi (line art); tightly composed; max width of table 17 cm;

Figures and all graphics should be send as separate files.

Text: All citations in the text should refer to:

1. Single author: the author's name (without initials, unless there is ambiguity) and the year of publication publication;
2. Two authors: both authors' names and the year of publication;
3. Three or more authors: first author's name followed by 'et al.' and the year of publication.

Citations may be made directly (or parenthetically). Groups of references should be listed first alphabetically, then chronologically.

Example:

At vero eos et accusamus et iusto odio dignissimos ducimus qui blanditiis praesentium voluptatum deleniti atque corrupti quos dolores et quas molestias excepturi sint occaecati cupiditate non provident, similique sunt in culpa qui officia deserunt mollitia animi, id est laborum et dolorum fuga (Smith 2010a, 2010b, 1997; Kowalski and Nowak 2012). Smith et al. (2015) have recently published' According to data from Paleobiology Database (PaleoBioDB 2017) the number of ant taxa known from the Baltic amber

Please avoid tables but if it is really necessary (please make them as short and self-explaining as possible) use the table option in the editor. Use Calibri 10, single spaced; headings Calibri 10, bold. These should be cited in the text as Table 1.

Table 1. Lorem ipsum dolor sit amet, consectetur adipisicing elit. Proin nibh augue, suscipit a, scelerisque sed, lacinia in, mi. Cras vel lorem. Etiam pellentesque aliquet tellus.

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References (Calibri 10, bold):

References should be arranged first alphabetically and then further sorted chronologically if necessary. More than one reference from the same author(s) in the same year must be identified by the letters 'a', 'b', 'c', etc., placed after the year of publication.

Examples:

Reference to a journal publication:

Smith J., Nowak J.P., Kowalski A.M. 2015. The art of amber. J. Chem. Soc. 163, 51–59.

Reference to a book:

Smith J.G., Kowalski A.C. 2015. The Elements of World. 3rd Ed., Flower, Amsterdam.

Reference to a chapter in an edited book:

Blue F.C., Red K.G. 2011. The History of the Trees, in: Malik B.F., Kowalski J.K. (Eds.) Introduction to the Biology. E-Publishing Inc., New York, 281–304.

Kosmowska-Ceranowicz B. 2011. Fossil resins of Asia – a review, in: Kosmowska-Ceranowicz B., Gierłowski W., Wagner-Wysiecka E. (Eds.) 2016. Amber. Views, Opinions, 3, Materials of the Seminars Amberif 2010-2015. MTG SA, MZ PAN, Gdańsk–Warszawa, 112–118.

Reference to conference papers and communications:

Kosmowska-Ceranowicz B., Gierłowski W., Wagner-Wysiecka E. (Eds.) 2016. Bursztyn. Poglądy. Opinie, 3, Materiały z seminariów Amberif 2010-2015. MTG SA, MZ PAN, Gdańsk–Warszawa.

Wagner-Wysiecka E., Ragazzi E. 2011. Preliminary studies comparing the chemical composition of goitschite and Saxonian succinite, in: Kosmowska-Ceranowicz B., Vávra N. (Eds.) Eigenschaften des Bernsteins und anderer fossiler Harze aus aller Welt. Proceedings of the Conference at the Scientific Centre of the Polish Academy of Sciences in Vienna, 21st-22nd June 2010, 65–78.

Reference to a website:

Międzynarodowe Targi Gdańskie SA 2012. <http://mtgsa.com.pl/> (accessed 17.03.2017)

PaleoBioDB 2017. Paleobiology Database. <https://paleobiodb.org/> (accessed 05.06.2017)

Journal Title Abbreviations according to Web of Science –

https://images.webofknowledge.com/images/help/WOS/J_abrvjt.html